

## Agenda | 18 June 2020

Dear Councillor

Date: Thursday 18 June 2020

Time: 7.30pm

Location: Virtual public meeting

### To Parish Councillors

Cllr Jerry Tucker, Chair

Cllrs Eve Easterbrook (Vice Chair), Lilian Hooper, Nathan Pearce, Pat Cade, Pete Mulford, Sean Smith, Tony Ball, Tony Clarke.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting but will be take the form of an audio conference only and as such could be recorded by broadcasters, the media and members of the public.

If you would like this document or any reports in another format please contact the Clerk's Office.

*If residents would like to participate in the meeting, please contact the Clerk's Office by Wednesday 17 June so that you can be issued with the appropriate access codes. If you prefer to make your comments in writing, please email the Clerk and they will be passed onto councillors before any decisions are made.*



Minute	Agenda Items
69/2020	<b>Chairman's Welcome</b>
70/2020	<b>Apologies for Absence</b>
71/2020	<b>Members' Declarations</b> Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.
72/2020	<b>Public Participation</b> Members of the public are invited to address the Council. (15 minutes) Report from Cornwall Councillor Phil Seeva
73/2020	<b>Minutes of Meeting</b> Confirming meeting notes from 21 May 2020. <b>VOTE</b>
74/2020	<b>Matters Arising</b> 51/2020 D Awards from COVID Community Fund grants and donations (Clerk)

75/2020	<p><b>Correspondence</b></p> <p>A Email from Mr Keith Goldsmith asking for support in his table tennis project. Councillors will be asked to endorse a letter of support for this project and agree a donation of funding.</p>																																																																				
76/2020	<p><b>Planning Matters</b></p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.</p> <p>Application: PA20/04452          Proposal: Install pitched roof and double width door to existing double garage. Remove stone cladding to front elevation and render. Extend driveway to front and side of garage. Install Upvc windows and composite front door to replace existing. Remove lean-to on West Elevation and upgrade conservatory construction.          Location: 13 Kingswood Estate Merrymeet PL14 3LR</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council.          PA20/02575 APPROVED          Location: Crossways Menheniot Liskeard Cornwall PL14 3RF          Proposal: Construction of steel framed shed to provide storage/workshop for existing engineering business</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None refused.</p>																																																																				
77/2020	<p><b>Financial Matters</b></p> <p>A Accounts for Payment – Schedule 2020/21 - Members are to consider the payment schedule and agree payment.  <b>VOTE and agree who to authorise</b></p> <table border="1" data-bbox="256 1173 1469 1509"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>Pay</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>22/06/2020</td> <td>Linda Coles</td> <td>Internal audit</td> <td>OLB</td> <td>200.00</td> </tr> <tr> <td>22/06/2020</td> <td>Broxap</td> <td>Keys to waste bin</td> <td>OLB</td> <td>13.20</td> </tr> <tr> <td>22/06/2020</td> <td>Plandscape</td> <td>Ground maintenance</td> <td>OLB</td> <td>300.00</td> </tr> <tr> <td>26/06/2020</td> <td>Salaries</td> <td>May 2020</td> <td>OLB</td> <td>722.00</td> </tr> <tr> <td>26/06/2020</td> <td>HMRC</td> <td>PAYE</td> <td>OLB</td> <td>126.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4"></td> <td>£ 1,361.20</td> </tr> </tbody> </table> <p>B Direct Bank Payment &amp; Receipts. For information.</p> <table border="1" data-bbox="256 1576 1469 1823"> <thead> <tr> <th>Date</th> <th>Payer</th> <th>Description</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>31/05/2020</td> <td>Cornwall Council</td> <td>Interest</td> <td>45.68</td> </tr> <tr> <td>11/05/2020</td> <td>Lloyds Bank</td> <td>Interest</td> <td>0.49</td> </tr> <tr> <td>20/05/2020</td> <td>TSO Host</td> <td>refund</td> <td>41.99</td> </tr> <tr> <td>12/05/2020</td> <td>Resident</td> <td>Allotment rent</td> <td>12.00</td> </tr> <tr> <td>20/05/2020</td> <td>Resident</td> <td>Allotment rent</td> <td>12.00</td> </tr> <tr> <td colspan="3">All bank receipts this period</td> <td>£ 112.16</td> </tr> </tbody> </table> <p>C Bank Reconciliation.  <i>This report may be viewed on the council's website</i></p> <p>D Annual Governance and Accountability Return  <i>This report may be viewed on the council's website</i>          Councillors will be asked to approve the AGAR report for the year ending 31 March 2020 and receive a commentary from the auditor.          Section 1 The Annual Governance Statement <b>VOTE</b></p>	Date	Payee	Description	Pay	£	22/06/2020	Linda Coles	Internal audit	OLB	200.00	22/06/2020	Broxap	Keys to waste bin	OLB	13.20	22/06/2020	Plandscape	Ground maintenance	OLB	300.00	26/06/2020	Salaries	May 2020	OLB	722.00	26/06/2020	HMRC	PAYE	OLB	126.00										£ 1,361.20	Date	Payer	Description	£	31/05/2020	Cornwall Council	Interest	45.68	11/05/2020	Lloyds Bank	Interest	0.49	20/05/2020	TSO Host	refund	41.99	12/05/2020	Resident	Allotment rent	12.00	20/05/2020	Resident	Allotment rent	12.00	All bank receipts this period			£ 112.16
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	<p>Section 2      The Accounting Statement <b>VOTE</b></p> <p>F      Transfer of surplus funding to Cornwall Council Call Account Councillors will be asked agree to transfer a further sum from its Lloyds Bank account to Cornwall Council.</p>
<b>78/2020</b>	<p><b>Chair's Agenda Items</b></p> <p>A      Neighbourhood Development Plan. Progress report. <i>This report may be viewed on the council's website</i></p> <p>B      Community Governance Review Progress report on feedback to the Electoral Review Panel.</p> <p>C      Traffic signs at Doddycross Update on progress to install speed warning signage at Doddycross</p>
<b>79/2020</b>	<p><b>Clerk's Report</b></p> <p>A      Vacancies for parish councillors Update on progress to fill two vacant seats. Councillors will be asked to <b>VOTE</b> on whether to proceed with the electoral process or not.</p>
<b>80/2020</b>	<p><b>Diary Dates</b></p> <p>A      All public meetings of the parish council are suspended until further notice. The council will maintain business continuity in line with its published policies. The next Public Virtual Meeting will be held on Thursday 16 July 2020, commencing at 7.30pm.</p> <p>Neighbourhood Plan meetings are suspended until further notice. All enquiries to <a href="mailto:sblfoster@gmail.com">sblfoster@gmail.com</a></p>
<b>81/2020</b>	<b>Meeting closed –</b>