

Agenda | 21 November 2019

Dear Councillor


You are summoned to a public meeting of the Parish Council which will be held on **Thursday 21 November at 7.30pm at St Mary's Church, Merrymeet** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council. Members of the public will be permitted to speak for a period of 3 minutes.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

If you would like this document or any reports in another format please contact the Clerk's Office

Yours faithfully



John Hesketh

Clerk to the Council

17 November 2019

Minute	Agenda Items
128/2019	Chairman's Welcome
129/2019	Apologies for Absence
130/2019	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. D. Dispensations – Members to consider any written requests for dispensations.
131/2019	Public Participation Members of the public are invited to address the Council. (15 minutes) Report from Cornwall Councillor Phil Seeva
132/2019	Minutes of Meeting Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 17 October 2019.
133/2019	Matters Arising 89/2019C Public toilets (Clerk)

134/2019	<p>Correspondence received A Email from Extinction Rebellion asking for participation in online survey <i>Item previously circulated</i></p>																																																																						
135/2019	<p>Planning Matters A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received. B Any applications received by Cornwall Council by the time of the meeting. Information only. None received. C Planning applications approved by Cornwall Council. PA19/05798 APPROVED Location: North Treviddo Barn Horningtops Liskeard Cornwall PL14 3PS Proposal: Construction of agricultural barn for purpose of hay and equipment storage. PA19/06585 APPROVED Location: Land West Of North Treviddo Cottage Horningtops Cornwall PL14 3PS Proposal: Sand school/stables/tack room/store and access yard area on the land PA19/08279 APPROVED Location: Land Pt OS 8581 Tresulgan Farm Liskeard Road Horningtops Liskeard Proposal: Non-material amendment for en-suite and closet to bedroom 1 together with the omission of the chimney (application no. PA17/03551 dated 7th June 2017 relates) PA19/04546 APPROVED WITH CONDITIONS Location: Minefield Cottages Menheniot Proposal: Alteration and extension to convert approved garage to living accommodation with first floor extension over and two storey extension to South elevation and provision of detached double garage (part retrospective) D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. Ref: PA19/08054 Location: Land West Of The Old Merrymeet Chapel Merrymeet Liskeard PL14 3LP Proposal: Outline application for the construction of single dwelling and garage (and continued use of land for stationing of mobile home during construction period). E Renewal of Street Trading Licence Councillors will be asked to agree to renew the STL for Clicker Tor layby.</p>																																																																						
136/2019	<p>Financial Matters A Accounts for Payment – Schedule 2019/20 - Members are to consider the payment schedule and agree payment.</p> <table border="1" data-bbox="256 1576 1469 2112"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>CQ</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>21/10/2019</td> <td>Menheniot School Assn</td> <td>Donation</td> <td>1918</td> <td>100.00</td> </tr> <tr> <td>21/10/2019</td> <td>Gina Elworthy</td> <td>Village Greening</td> <td>1919</td> <td>171.00</td> </tr> <tr> <td>28/10/2019</td> <td>Brian Arthur</td> <td>Expenses</td> <td>1920</td> <td>50.00</td> </tr> <tr> <td>31/10/2019</td> <td>John's Janitorial Supplies</td> <td>Toilet disposables</td> <td>1921</td> <td>133.93</td> </tr> <tr> <td>04/11/2019</td> <td>Pride Building</td> <td>Toilet refurb</td> <td>1922</td> <td>2260.00</td> </tr> <tr> <td>07/11/2019</td> <td>David Couch</td> <td>Toilet electrical work</td> <td>1923</td> <td>350.00</td> </tr> <tr> <td>21/11/2019</td> <td>Menheniot Parish Hall</td> <td>Venue hire</td> <td>1924</td> <td>48.00</td> </tr> <tr> <td>21/11/2019</td> <td>Rob Craig</td> <td>Ground maintenance</td> <td>1925</td> <td>450.00</td> </tr> <tr> <td>21/11/2019</td> <td>Royal Mail</td> <td>NDP fees</td> <td>1926</td> <td>118.80</td> </tr> <tr> <td>21/11/2019</td> <td>Prydis</td> <td>Accountancy support</td> <td>1927</td> <td>98.90</td> </tr> <tr> <td>16/12/2019</td> <td>HMRC</td> <td>PAYE</td> <td>1928</td> <td>69.60</td> </tr> <tr> <td>16/12/2019</td> <td>John Hesketh</td> <td>Salary</td> <td>1929</td> <td>525.90</td> </tr> <tr> <td colspan="3">All cheque payments today</td> <td></td> <td>£ 4,276.13</td> </tr> </tbody> </table>	Date	Payee	Description	CQ	£	21/10/2019	Menheniot School Assn	Donation	1918	100.00	21/10/2019	Gina Elworthy	Village Greening	1919	171.00	28/10/2019	Brian Arthur	Expenses	1920	50.00	31/10/2019	John's Janitorial Supplies	Toilet disposables	1921	133.93	04/11/2019	Pride Building	Toilet refurb	1922	2260.00	07/11/2019	David Couch	Toilet electrical work	1923	350.00	21/11/2019	Menheniot Parish Hall	Venue hire	1924	48.00	21/11/2019	Rob Craig	Ground maintenance	1925	450.00	21/11/2019	Royal Mail	NDP fees	1926	118.80	21/11/2019	Prydis	Accountancy support	1927	98.90	16/12/2019	HMRC	PAYE	1928	69.60	16/12/2019	John Hesketh	Salary	1929	525.90	All cheque payments today				£ 4,276.13
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B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card				
Date	Payee	Description	Pay	£
07/10/2019	Partsmaster	Maintenance	DC	118.80
08/10/2019	EDF	Electricity	DD	92.99
08/10/2019	SLCC	Clerk's Training	DC	96.00
14/10/2019	Cartridge Saver	PPSA	DC	51.86
				£ 359.65

Bank Receipts Schedule

Date	Payer	Description		£
14/10/2019	Groundwork	NDP Grant		3381.00
31/10/2019	Cornwall Council	Interest		40.94
09/10/2019	Lloyds Bank	Interest		0.87
All bank receipts this period				£ 3,422.81

C Bank Reconciliation.

This report may be viewed on the council's website

D A councillor will be invited to review bank payments from the previous month

E To approve the budget for 2020/2021

F To approve the precept for 2020/2021

These reports may be viewed on the council's website

G Community Grant Application from Menheniot Sports Association

This report may be viewed on the council's website

H Procurement of Ground Maintenance 2020

Councillors will be asked to agree the final specification for the contract scheduled for April 2020

This report may be viewed on the council's website

137/2019

Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllrs Ball & Clarke

Report back from recent training delivered to St Keyne Parish Council

B Cllr Nathan Pearce

Proposes that a new defibrillator be installed at Doddycross

Proposes speed warning signs at Doddycross

138/2019

Chair's Agenda Items

A Neighbourhood Development Plan. Progress report.

B Community Governance Review

Progress report on Electoral Review Panel Meeting 22 October 2019 and 15 November 2019.

C Resignations from the parish council

Chair will lead interviews with prospective councillors who may be co-opted to fill vacant seats.

D Speed Indicator Equipment

	<p>Progress report on feedback from residents</p> <p>E Pumphouse at Doddycross Councillors will be asked to consider adopting the Pumphouse, and agree to a consultation with residents.</p>
139/2019	<p>Clerk's Report</p> <p>A Review of Polling Places</p> <p>B Report from recent Localism & Climate Change Conference</p> <p>C Meeting dates for 2020 Councillors will be asked to approve the schedule of ordinary meetings for 2020 <i>This report may be viewed on the council's website</i></p>
140/2019	<p>Diary Dates</p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 16 January 2020, commencing at 7.30pm.</p> <p>The next Neighbourhood Plan meeting will be held at 7pm on 9 January 2020 at The Old School.</p> <p>The annual Planning Conference will be held in Callington Town Hall on Thursday 5 December 2019.</p>
141/2019	Meeting closed –