

13 January 2019

Dear Councillor

You are summoned to the public meeting of the Parish Council which will be held on **Thursday 17 January 2019 at 7.30 p.m. at Menheniot Old School PL14 3RA** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



**John Hesketh**

Clerk to the Council

Minute	Agenda Items
01/2019	<b>Chairman's Welcome</b>
02/2019	<b>Apologies for Absence</b>
03/2019	<b>Members' Declarations</b>  A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.  B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.  C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.  D. Dispensations – Members to consider any written requests for dispensations.
04/2019	<b>Public Participation</b> Members of the public are invited to address the Council. (15 minutes)  Report from Cornwall Councillor Phil Seeva
05/2019	<b>Minutes of Meeting</b> Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 15 November 2018 and 13 December 2018.
06/2019	<b>Matters Arising from the Minutes</b> Item 92A Dog walkers signage (Clerk) Item 92B Pedestrian Lighting at Bowling Green (SK) Item 144 Replacement bollards for village green (Clerk)

<p><b>07/2019</b></p>	<p><b>Correspondence</b></p> <p>A Letter from The Sowenna Appeal</p> <p>B Email from resident about William Laundry Close</p> <p>C Email about Community Governance Review</p> <p>Item 139A Thank you letter from Menheniot Scouts</p> <p>Item 139B Judgement on Crantock Parish Council</p>
<p><b>08/2019</b></p>	<p><b>Planning Matters</b></p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. Ref: PA19/00169 Location: Blackadon farm, Horningtops, Liskeard PL14 3PY Proposal: Construction of an agricultural building. Permitted Development Order 2015 applies.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council. PA18/09457 APPROVED Location: The Old Toll House Plymouth Road Liskeard Cornwall PL14 3FH Proposal: Alterations to the existing carport to form an extra bedroom/living space</p> <p>PA18/09458 APPROVED Location: The Old Toll House Plymouth Road Liskeard Cornwall PL14 3FH Page 19 of 49 Proposal: Listed building consent for alterations to the existing carport to form an extra bedroom/living space</p> <p>PA18/09711 APPROVED Location: 8 East Road Menheniot Liskeard Cornwall PL14 3RR Proposal: Extend width of front porch, replace front bay window with glazed doors and install glass balustrading.</p> <p>PA18/10410 APPROVED Applicant: Castle Motors Location: Castle Motors Plymouth Road Liskeard Cornwall PL14 3PX Proposal: Construction of additional motor sales showroom with associated works.</p> <p>07.01.2019 PA18/10581 APPROVED Applicant: Mr And Mrs Q Smith Location: Charis Menheniot Liskeard Cornwall PL14 3RA Proposal: Extension and conversion of garage to form one bedroom studio annexe to main dwelling and enlarge existing balcony to living room.</p> <p>08.01.2019 PA18/11637 APPROVED Applicant: Mr Calum Campbell Location: North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS Proposal: Non material amendment for change to first floor layout to provide additional dressing area and en-suite to bedroom and additional roof lights above bathroom and en-suite and continuation of central pitched roof profile over new accommodation (application number PA17/08524 dated 18th October 2017 relates)</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>E Non material amendment PA18/11637</p>

Location: North Treviddo Farm Horningtops Liskeard Cornwall PL14 3PS  
 Proposal: Non material amendment for change to first floor layout to provide additional dressing area and en-suite to bedroom and additional roof lights above bathroom and en-suite and continuation of central pitched roof profile over new accommodation (application number PA17/08524 dated 18th October 2017 relates)  
*For information only*

09/2019

**Financial Matters**

A Accounts for Payment – Schedule 2018/19 - Members are to consider the payment schedule and agree payment.

Payments Schedule		Dec 2018	Period	9
Date	Payee	Description	CQ	£
17/12/2018	DJA Gardening	WW1 garden	1851	£ 138.99
17/01/2019	SSE Enterprise	Lighting maintenance	1852	£ 48.60
17/01/2019	Steve Besford-Foster	NDP Project Manager	1853	£ 2,000.00
17/01/2019	Webcube Media	Domain hosting	1854	£ 125.00
17/01/2019	Cornwall Council	Sports ground rates	1855	£ 8.26
30/01/2019	John Hesketh	Salary	1856	£ 423.80
30/01/2019	HMRC	PAYE	1857	£ 138.20
All cheque payments today				£ 2,882.85

B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card				
Date	Payee	Description	Pay	£
03/12/2018	South West Water	Water allotments	DD	24.17
03/12/2018	South West Water	Water toilets	DD	288.36
05/12/2018	Cartridge World	PPSA	DC	43.76
12/12/2018	Liskeard Stationery	PPSA		2.48
All bank payments this period				£ 358.77

Bank Receipts Schedule				
Date	Payer	Description		£
10/12/2018	Lloyds Bank	Interest		1.11
31/12/2018	Cornwall Council	Interest		£ 44.55
21/12/2018	Groundworks UK	NDP Grant		£ 4,290.00
All bank receipts this period				£ 4,335.66

C Bank Reconciliation.  
*This report may be viewed on the council's website*

D A councillor will be invited to review bank payments from the previous month

E Grants & Donations Policy  
 Clerk will present a progress report on the grants survey that opened on 2 January 2019.

F Precept Notification and public briefing note.  
*This report may be viewed on the council's website*

10/2019

**Councillors' Reports**

A Cllr Will Sneyd  
 Economic Growth & Development Meeting December 2018

B Cllr Pat Cade

	Proposal to amend the current tenancy agreement to restrict multiple plot holders and start review of water charges.
<b>11/2019</b>	<p><b>Chair's Agenda Items</b></p> <p>A Neighbourhood Development Plan. Progress report.</p> <p>B Update on progress to the Menheniot Traffic Plan Off Street Parking Order consultation Parking restrictions in Hartmeade car park</p>
<b>12/2019</b>	<p><b>Clerk's Administration</b></p> <p>A Casual Vacancy Progress Report</p> <p>B General Data Protection Regulation Clerk will present an audit of compliance with the GDPR <i>This report may be viewed on the council's website</i></p>
<b>13/2019</b>	<p><b>Closed Session</b></p> <p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.</p> <p>Councillors will interview prospective candidates for the two casual vacancy seats caused by the resignation of Demelza Medlen and Peter Sobey.</p>
<b>14/2019</b>	<p><b>Diary Dates</b></p> <p>A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 21 February 2019, commencing at 7.30pm. The next Neighbourhood Plan meeting will be held at 7pm on 14 February 2019 at The Old School</p>
<b>15/2019</b>	<b>Meeting closed –</b>