

MENHENIOT PARISH COUNCIL

www.menheniotparish.org.uk

16 September 2018

Dear Councillor

You are summoned to the public meeting of the Parish Council which will be held on **Thursday 20 September 2018 at 7.30 p.m. at Menheniot Old School** when your presence is requested.

The business to be transacted is shown on the Agenda below. Please note that the general public are invited to attend this and any meeting of The Parish Council.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully



John Hesketh

Clerk to the Council

Minute	Agenda Items
105/2018	Chairman's Welcome
106/2018	Apologies for Absence
107/2018	Members' Declarations A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda. B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent. C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. D. Dispensations – Members to consider any written requests for dispensations.
108/2018	Public Participation Members of the public are invited to address the Council. (15 minutes) Report from Cornwall Councillor Phil Seeva
109/2018	Minutes of Meeting Councillors will be asked to AGREE to accept the following minutes as a true and accurate record. 19 July and 29 August 2018.
110/2018	Matters Arising from the Minutes Item 92A Dog walkers signage (JT) Item 92B Pedestrian Lighting at Bowling Green (Clerk)

111/2018	<p>Planning Matters</p> <p>A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.</p> <p>B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.</p> <p>C Planning applications approved by Cornwall Council. PA18/05055 APPROVED Location: Trenant Barn Menheniot Liskeard Cornwall PL14 3RF Proposal: Use of former agricultural buildings as three residential dwelling houses (the buildings are currently restricted to use as holiday units and a residential dwelling for occupation of a manager of the holiday accommodation business by conditions imposed on permission no. 09/01889/FUL)</p> <p>PA18/05577 APPROVED Location: Hobbs Cottage Merrymeet Liskeard Cornwall PL14 3LP Proposal: Proposed Single Garage</p> <p>PA18/05464 APPROVED Location: Land Adjacent To Scawns House Menheniot Cornwall Proposal: Removal or variation of condition 3 (used solely for storage / maintenance purposes in connection with Scawns House and no form of trade or business shall be carried on therefrom) in respect of Decision Notice E2/90/00770/F dated 05/11/1990</p> <p>03.09.2018 PA18/06331 APPROVED Applicant: Mr D Easterbrook Location: South Trewint Farm Trewint Road Menheniot Liskeard Cornwall Proposal: Construction of agricultural building.</p> <p>D Planning applications refused by Cornwall Council or withdrawn by the applicant. Information only. None.</p> <p>23.07.2018 PA18/01822/PREAPP WITHDRAWN Applicant: Richard Mathers Location: Lower Trengrove Farm Merrymeet Liskeard Cornwall PL14 3LL Proposal: Pre application advice for installation of small internal ramps and lift to allow wheelchair access throughout the house</p> <p>E Community Infrastructure Levy Clerk will present a summary of the consultation on CIL and invite councillors to complete the online survey. <i>The survey and accompanying notes are published on the website</i></p>
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112/2018	<p>Financial Matters</p> <p>A Accounts for Payment – Schedule 2018/19 - Members are to consider the payment schedule and agree payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Payments Schedule</th> <th style="text-align: center;">September 2018</th> <th style="text-align: center;">Period</th> <th style="text-align: center;">6</th> </tr> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Description</th> <th style="text-align: center;">CQ</th> <th style="text-align: center;">£</th> </tr> </thead> <tbody> <tr> <td>20/09/2018</td> <td>SSE Enterprise Lighting</td> <td>Street lighting maintenance</td> <td style="text-align: center;">1818</td> <td style="text-align: right;">£ 97.20</td> </tr> <tr> <td>20/09/2018</td> <td>Peter Pollard</td> <td>War memorial refurb</td> <td style="text-align: center;">1819</td> <td style="text-align: right;">£ 613.80</td> </tr> <tr> <td>20/09/2018</td> <td>Rob Craig</td> <td>Ground maintenance</td> <td style="text-align: center;">1820</td> <td style="text-align: right;">£ 300.00</td> </tr> <tr> <td>20/09/2018</td> <td>PKF Littlejohn</td> <td>Annual audit</td> <td style="text-align: center;">1821</td> <td style="text-align: right;">£ 240.00</td> </tr> <tr> <td>20/09/2018</td> <td>Menheniot Parish Hall</td> <td>Venue hire</td> <td style="text-align: center;">1822</td> <td style="text-align: right;">£ 16.00</td> </tr> <tr> <td>27/09/2018</td> <td>John Hesketh</td> <td>Salary</td> <td style="text-align: center;">1823</td> <td style="text-align: right;">£ 423.80</td> </tr> <tr> <td>27/09/2018</td> <td>HMRC</td> <td>PAYE</td> <td style="text-align: center;">1824</td> <td style="text-align: right;">£ 138.20</td> </tr> <tr> <td colspan="4">All cheque payments today</td> <td style="text-align: right;">£ 1,829.00</td> </tr> </tbody> </table>	Payments Schedule		September 2018	Period	6	Date	Payee	Description	CQ	£	20/09/2018	SSE Enterprise Lighting	Street lighting maintenance	1818	£ 97.20	20/09/2018	Peter Pollard	War memorial refurb	1819	£ 613.80	20/09/2018	Rob Craig	Ground maintenance	1820	£ 300.00	20/09/2018	PKF Littlejohn	Annual audit	1821	£ 240.00	20/09/2018	Menheniot Parish Hall	Venue hire	1822	£ 16.00	27/09/2018	John Hesketh	Salary	1823	£ 423.80	27/09/2018	HMRC	PAYE	1824	£ 138.20	All cheque payments today				£ 1,829.00
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B Direct Bank Payment & Receipts. For information.

Bank Payments Schedule including Debit Card

Date	Payee	Description	Pay	£
01/08/2018	St Keyne Parish Council	Contribution to GDPR training		53.89
09/08/2018	Lloyds Bank	Interest		3.66
All bank payments this period				£ 57.55

Bank Receipts Schedule

Date	Payer	Description		£
01/08/2018	South West Water	Water Allotments	DD	£ 176.62
01/08/2018	South West Water	Water Toilets	DD	£ 16.10
All bank receipts this period				£ 192.72

C Bank Reconciliation.

This report may be viewed on the council's website

D A councillor will be invited to review bank payments from the previous month

E Application for Donation

The Menheniot School Association has written to ask the parish council to contribute £100 towards the cost of organising a fireworks fundraising event at the school on 27 October 2018.

This report may be viewed on the council's website

113/2018

Councillors' Reports

A Cllr Tony Ball

Will report back on the Bolitho Farm consultation that took place 31 July 2018

114/2018

Chair's Agenda Items

A Neighbourhood Development Plan. Progress report.

B Update on progress to the Menheniot Traffic Plan

C War memorial and WW1 events

D Old Chapel repairs

E Consultation on Cornwall Licensing Policy

This report may be viewed on the council's website

F GWR Access for All Funding

This report may be viewed on the council's website

115/2018

Clerk's Administration

A Annual Governance & Accountability Return
Report received from auditors

B The General Data Protection Regulations

Councillors will be asked to approve two policies that will ensure compliance with the GDPR
Acceptable Use Policy

Subject Access Request Policy

These reports may be viewed on the council's website

116/2018	<p>Closed Session PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.</p> <p>Councillors will discuss their position and that of the council to identify named persons who are not present in their meetings.</p>
117/2018	<p>Diary Dates A The next Council Meeting is to be held at The Old School, Menheniot on Thursday 18 October 2018, commencing at 7.30pm.</p>
118/2018	<p>Meeting closed –</p>